



PROJECT GRANTS

FOR ORGANIZATIONS & COLLECTIVES

Final Report

Organization: _____

Contact Name: _____ Position: _____

Address: _____

Postal Code: _____ Phone: _____ Fax: _____

E-mail: _____ Website: _____

Signature: _____

Total GRANT Awarded: \$ _____ Year Received: _____

Amount Received: \$ _____ Amount Owing: \$ _____

All grant recipients are required to submit a final report within 90 days of completion of a supported project.

Please complete this form and attach:

1. a brief **narrative description** of the project undertaken, noting any variances from what was approved in the original proposal, and reflecting on the impact of the grant in terms of:
 - the art form
 - the short- and long-term impact on the recipient organization and participating artists
 - public impact and dissemination (Who is your audience? How did you engage with your audience? How was public value created?)
2. a **financial statement** with actual revenues and expenses (complete the Final Report ACTUALS column on the *Detailed Budget* form submitted with your application)
3. samples of **printed materials** (programs, flyers, brochures) and **press materials** (articles/ reviews) related to the project
4. a CD/DVD/Electronic media storage device with jpeg images (300dpi) related to the project for Winnipeg Arts Council public relations use. Please include accompanying image credits: name, description of work/image, photographer, etc.



GRANT FINAL REPORT IMAGE LIST

I authorize the Winnipeg Arts Council to use these images for public relations purposes.

Organization

Signature

**CD/DVD/Electronic media storage device with jpeg image files suitable for printing (300dpi) and
Winnipeg Arts Council public relations use**

Name of file	Date	Title of Work	Photographer/credit	Description/Details/Medium