

# INDIGENOUS ARTS LEADERS FELLOWSHIP



Manitoba Theatre for Young People



WINNIPEG  
ARTS COUNCIL

The Winnipeg Arts Council and Manitoba Theatre for Young People are seeking applicants for the Indigenous Arts Leaders Fellowship for 2021-22. First Nations, Métis, or Inuit people interested in receiving a paid Fellowship as part of a Winnipeg cultural organization between October 2021 and June 2022 are invited to apply. The Fellowship provides emerging Indigenous arts administrators with a specialized opportunity in the community of contemporary arts creation and presentation in Winnipeg.

Manitoba Theatre for Young People has been creating and presenting professional theatre productions for children and families since 1982. It is one of the most respected professional theatre companies in Canada, for children or adults. In addition to its mainstage season and touring activities, MTYP also plays a key role in the development and delivery of theatre-in-education programs that concentrate on using theatre as an educational tool to illustrate and express ideas about social issues. The company also operates a Theatre School where over 1,500 children and teens learn the art and craft of theatre and related disciplines, and Native Youth Theatre, which offers free classes in theatre and related disciplines to Winnipeg's Indigenous youth.

The Indigenous Arts Leadership Fellow will support administration, fund development and governance functions of Manitoba Theatre for Young People, including providing administrative support to the Native Youth Theatre educational program. Throughout the Fellowship they will have opportunities for hands on learning and professional development in arts administration and management. The Fellow will actively participate in planning and encouraged to contribute insights, knowledge and experience.

## **Responsibilities:**

The Indigenous Arts Leaders Fellow responsibilities include: supporting the Director of Development in various fund development activities, including, but not limited to researching funding opportunities, stewardship of existing and potential sponsors and donors, and maintaining internal records; general administration for Native Youth Theatre; and contributing to various marketing and communications initiatives. The Fellow will also gain governance experience by attending Board and committee meetings in addition to other governance and advocacy-related tasks.

Applicants for this position must commit to the term from October 2021 to June 2022. The position is based on five days (35 hours) per week. It is typically Monday to Friday but in some instances requires flexibility that includes evening and weekend hours.

## Qualifications:

This program is open to Indigenous people (First Nations, Inuit, or Métis) residing in Winnipeg who can demonstrate a commitment to building a career in the arts. Previous arts experience is an asset and mid-career artists looking to transition into arts administration are encouraged to apply.

## Skills that will support being successful in this role:

- Friendly demeanor and good client service skills
- Good oral and written communication skills
- Working knowledge of Microsoft Word, Excel and Outlook, use of internet search engines, and comfort in learning new software applications as needed.
- Strong organizational skills and attention to detail
- Good time management; the ability to multi-task and meet deadlines
- Willingness to problem solve and acquire new skills as required
- A minimum of one-year experience working in an office and/or with the general public is expected.

Applicants for this position must commit to working 35 hours per week from October 4, 2021 to June 30, 2022 inclusive, with flexibility that includes evening and weekend hours.

## To Apply:

The Winnipeg Arts Council and MTYP recognize that each individual's path is distinct and that experience, particularly in the arts, comes in a variety of forms. Applicants are encouraged to expand on their qualifications and experience stated within their CV or résumé by using the application form and including information about their own artistic or professional practice, work history, education, and peer recognition.

Complete the application form and attach your CV or résumé and submit by Tuesday, August 31, 2021 to:

Indigenous Arts Leaders Fellowship  
Winnipeg Arts Council  
103-110 Princess Street  
Winnipeg, Manitoba R3B 1K7  
[dom@winnipegarts.ca](mailto:dom@winnipegarts.ca)

*The Winnipeg Arts Council and Manitoba Theatre for Young People are committed to employment equity and believe workplace diversity leads to greater success. We thank all applicants for their interest however only those being considered for interviews will be contacted.*