

LOCAL CALL-TO-ARTISTS

from WINNIPEG'S PUBLIC ART PROGRAM

Public Art Opportunity Cornish Library

Call-to-Artists: Call for Expressions of Interest and Qualifications
Deadline: November 21, 2017
Budget: \$121,000

ART OPPORTUNITY OVERVIEW

The Winnipeg Arts Council is seeking local artists to submit expressions of interest and qualifications to create a permanent public artwork at the Cornish Library, 20 West Gate in Winnipeg, Manitoba, located on Treaty 1 territory.

An onsite information meeting for interested artists will be held on Thursday, October 5 at 5pm.



WINNIPEG
ARTS COUNCIL

*The Winnipeg Arts Council
funds, supports and champions development of the arts
on behalf of the people of Winnipeg.*



CONTEXT

The Cornish Library, named after the first mayor of Winnipeg, was built in 1915 with funds from philanthropist Andrew Carnegie, whose mission was to create places all over the world where any person could read books for free. Prior to Carnegie's widespread funding of libraries, books were rented from drug stores and libraries were private, used to keep valuable items under lock and key and only available to a certain class who could afford to read in leisure time. In its early years the Cornish Library's circulation served schools all over the city and also, through the use of the bookmobile and "station" repositories in drug stores and grocery stores, gave book access to many neighbourhoods that did not have libraries. The Cornish Library is for all people and, famously, Nellie McClung even used to give lectures there.

The historic building is listed as Grade II and is a Winnipeg Landmark Heritage Structure. Architecturally, it was created from a simple plan with classic details. It is one storey, made of red brick, and is currently 4,600 square feet. Inside, the high ceilings and large windows combined with oak tables, wood paneling, two original fireplaces and an original newspaper rack all contribute to the cozy enjoyment of reading a book.

Located at 20 West Gate, the library sits on a geographically unique peninsula occurring at a bend in the Assiniboine River. Now called Armstrong's Point, this landmass has been shown to have been a gathering spot for Indigenous peoples prior to European contact. Archaeological exploration has turned up artifacts on the point dating back to the Middle Woodland period (200 BCE-500 CE). Additionally, at nearby Ruby Street and Palmerston Avenue, sewer excavation in 1969 turned up blue clay, elk and bison bones, clams, and pieces of wood that has been carbon dated to about 7,500 years ago. Some of the bones have been identified as a species called *Bison antiquus occidentalis*, which is said to have become extinct between 4,000-5,000 years ago. Prior to being known as Armstrong's Point, it was called Point au Peltier for Joseph Peltier, a Métis trader who occupied the spot until around 1822.

Today, the Cornish branch library exists at a meeting point of three distinct neighbourhoods: Armstrong's Point, Wolseley, and West Broadway. The library itself sits just inside "the Gates", which were constructed of Tyndall stone and wrought iron in 1911 and designate the boundaries of Armstrong's Point. The neighbourhood was originally developed as a semi-rural escape for the city's leaders, and many of the area's original large and stately homes, built between the 1880s and the early 1900s, still exist today. Of the 123 homes on Armstrong's Point, 73 have been designated as Historically Noteworthy.

Another historically significant part of the region was the Cornish Public Baths. This indoor pool was constructed at the same time as the library and, existing just 40 feet apart, they were seen as sibling structures. Though they shared a similar appearance, the two buildings were designed by different architects and built by separate contractors. After suffering major structural damage during the 1916 flood, efforts to fix the pool's foundation were unsuccessful and, in 1929, the Cornish Public Baths were closed forever and torn down. Today, in its place, the foot of the Maryland Bridge welcomes people coming across the river to bustling Sherbrook Street.

The West Broadway/Sherbrook neighbourhood is a hub of activity. The area is home to many locally owned shops and restaurants, providing a lively, unique and artistic atmosphere. While pedestrians stroll the treed sidewalks, cycling culture is also strong in the area and has been recently enhanced by dedicated bike lanes which connect to the riverfront parkway active transportation network. The region also has direct access to the seasonal winter ice trail on the Assiniboine River, with artist-designed warming huts dotting the snowy landscape in the colder months.

The Cornish Library and its grounds will undergo renovations in 2017 and 2018. Renewal will see accessibility features such as a raised sidewalk for a level entrance, as well as the addition of an elevator, accessible washrooms, and a new glass reading room overlooking the river, where the artwork will be located. [Public City Architecture](#) is leading the design of the renovations.

Please see renderings and drawings of these additions at www.winnipeglibraryfoundation.ca/cornish-library-renovation.

An artwork proposal is not requested at this time. Artist applications will be reviewed on the basis of artistic excellence, expressed written interest in the site and other professional qualification criteria listed below. Experience with community engagement and a desire to create artwork for and in the public realm is required.

PROJECT SUMMARY and ARTWORK GOALS

The selected artist/team will create a permanent artwork inside and below a new glass-walled reading room addition to the Cornish Library. The artwork will flow from the interior ceiling to the floor and through to the exterior cast-in-place concrete supporting column below. The interior elements of the artwork will be visible through the glass walls, making the artwork in its entirety viewable from the river, Sherbrook Street and the Maryland Bridge.

The context and function of the library should be reflected upon when considering content for the artwork.

ARTWORK DESIGN PARAMETERS

The installed artwork(s) must not inhibit movement, must generally meet the safety and accessibility standards of the City of Winnipeg, and must be constructed of materials that are resistant to vandalism. The final artwork(s) must be robust enough to withstand the interaction of countless visitors and the extremes of Winnipeg weather for the outdoor portion.

For general information, the City of Winnipeg's Accessibility Design Standards document is a useful resource: http://www.winnipeg.ca/ppd/Universal_Design.stm.

SITE LOCATION and PLANS

The artwork will be located both inside and below the new glass reading room. The interior space is 11' from the underside of the finished ceiling to the finished floor. The supporting column is 5' 9" from the underside of the soffit to the ground and has a 2' diameter. There is potential to bring the electrical supply to the artwork, both indoors and outdoors.

Please refer to the site plans and renderings for more details.

BUDGET

The budget for the design, fabrication and installation of the public artwork will be \$121,000 and must cover ALL expenses related to the projects, including (but not limited to) artist fee(s), site preparation and restoration, technical consultation including the engineering drawings necessary to fabricate and site the artwork; engineering approval; materials; fabrication; insurance; installation; permit fees; documentation; travel to and from the site; and all applicable taxes; etc.

ARTIST ELIGIBILITY

This is a local competition; artists must live in, or in close proximity to, Winnipeg. Professional* Canadian artists and/or artist teams** are encouraged to apply. Artists currently engaged in the development or creation of public art projects with the Winnipeg Arts Council (with the exception of WITH ART collaborations and the Indigenous Artists' Project) are not eligible.

**The Public Art Policy defines a professional artist as a person who is critically recognized as an artist; possesses skill, training and/or experience in his or her artistic discipline; is active in and committed to his or her art practice; and has a history of public presentation.*

*** Artist teams must share the total commission of \$121,000.*

ESTIMATED PROJECT TIMELINE (2017/2018)

Project announcement	Sep 26, 2017
Site visit for interested artists	Oct 5, 2017
Deadline for receipt of applications	Nov 21, 2017
Selection Committee review of applications and selection of shortlisted artists	Dec 5, 2017
Detailed site visit for shortlisted artists	Dec 12, 2017
Short listed artists create proposals; Selection Committee selects finalists	Dec 2017– Feb 2018
Award of project/creation/fabrication	Feb – Oct 2018
Installation	Oct 2018

SELECTION PROCESS and CRITERIA

Expressions of Interest will be reviewed by a Selection Committee of qualified persons. The Committee will review applications on the basis of:

- Qualifications and professional experience of the artist
- Expressed sensitivity to the site and context
- Ability to complete and install the project by October 2018
- Demonstrated ability of the artist to work collaboratively with design and construction professionals
- Demonstrated ability to successfully execute a project of this scale under the criteria developed and within the budget and timeline set out
- Experience with and expressed desire to create artwork for and in the public realm

The Selection Committee may recommend a shortlist of artists who will be invited to develop an artwork proposal consisting of drawings and documents outlining a timeline and budget. An honorarium of \$1,500 for proposal development (drawings, scale model, budget and timeline) will be extended to the shortlisted artists. **Short-listed artists will be required to attend a site meeting on December 12 at noon.**

Shortlisted artists will have approximately seven weeks to complete the proposal. A final recommendation will then be made from the short-listed artists, if appropriate.

The proposals may also be reviewed by a committee of technical experts who will advise the Selection Committee, when needed, on matters related to financial feasibility, durability, structural integrity, safety and maintenance.

The artist selected for the final commission will be required to enter into an agreement with the City of Winnipeg and the Winnipeg Arts Council which will contain provisions including but not limited to rights of ownership and use, warranty and insurance. The completed artwork will be the property of the City of Winnipeg but the moral and copy rights remain with the artist. The selected artist will also be required to create a maintenance manual for the final artwork.

**Please note that the Winnipeg Arts Council is not compelled to award the project based on the applications received.*

SELECTION COMMITTEE

The five-person Selection Committee will include artists and representatives from the neighbourhood, the architectural team leading the renovations, and the Cornish Library. The Selection Committee will be facilitated by the Winnipeg Arts Council but the final decisions will be those of the Selection Committee.

APPLICATION REQUIREMENTS and FORMS

Artists wishing to be considered must submit a complete package as detailed on the Application Checklist. Artists working as a team should submit their application as one package but should include supporting materials and curriculum vitae for each team member.

Forms are provided in PDF format, which can either be filled in on a computer and then printed, or printed blank and filled in manually. To access the forms you will need to have Adobe Reader software which is available free from www.adobe.com. Please note that the forms may not work correctly if using other software (i.e. "Preview" on a Mac); to ensure the best results please use Adobe Reader.

Where forms are not provided, information must be typed in 11-point font using at least one-inch margins on single-sided, white, letter-sized paper suitable for printing/scanning. Do not staple or bind applications.

SUPPORT MATERIAL GUIDELINES

All support materials must be clearly marked with your name and recorded on the Support Material Documentation Form(s). *For collaborative works, please specify your role in the creation/execution of the work.*

Do not submit original artwork. While taking reasonable care, The Winnipeg Arts Council will not accept responsibility for loss of or damage to any support material. Support Material will not be returned to applicants.

You may submit your application by email, mail, or in person. **All support material must be submitted in digital format on an electronic storage device (CD/DVD/USB stick) or via WeTransfer.** The Winnipeg Arts Council does not accept support material in hard copy. Please do not use plastic jewel cases. Your support material will be stored and processed electronically and may be viewed in a number of formats: on an iPad, desktop computer, and/or projector. It is in your best interest to ensure that the materials conform to the requirements and formats below.

You may submit up to 3 items of support material where one item is defined as any of the following:

- a single clip of up to 4 minutes of audio or video, *or*
- up to 5 still images, *or*
- URL for interactive digital artwork created specifically for the internet.

For example, if you are submitting only still images, then you may submit 15 still images. Or, if you are submitting a URL, an audio clip, and still images, then you may submit one URL, one 4-minute audio clip, and five still images.

AUDIO/VISUAL MATERIAL SPECIFICATIONS

For audio, video, still images and interactive web-based artworks.

- Each audio or video sample must be presented as an independent track/file that starts at the point at which the applicant would like the Selection Committee to begin reviewing. **If you wish to have the Selection Committee review different parts of the same work it is your responsibility to provide a file appropriately edited and to ensure that all your recordings function properly.** Do not submit full-length or commercial recordings that have to be cued.
- **Audio files** must be in a common electronic audio format playable via iTunes
- **Video files** must be:
 - MPEG4
 - no larger than 150MB

- **Image files** must be:
 - Jpeg format
 - RGB colour mode (no CMYK),
 - 72 dpi
 - no larger than 1.5 MB.
 - standalone files which are not embedded in documents such as Word, PowerPoint or PDF.
- **URLs for internet art** may be submitted **only for interactive digital works created specifically for the internet** to take advantage of one or more of its technologies.
- Do not submit links to Vimeo, YouTube, Flickr, personal websites/ documentation of artworks in an online gallery, portfolio, or archive.
- Do not submit materials which are compressed (Zip, Stuffit, etc.), embedded in Word or PowerPoint, or which require software, plug-ins, extensions or other executables that need to be downloaded or installed.

To ensure that your materials are reviewed in the correct order, please label them "**InitialsNumberTitleYear.jpg**":

- start with your initials, followed by
- the number that corresponds to your documentation list,
- the title of the work, and
- the year produced.

For example, **ac01MainStreet2009.jpg**, **ac02PegCity2011.jpg**, **ac15Prairies2012.jpg**, etc.

APPLICATION DELIVERY and RECEIPT

All supporting materials must accompany the application. Incomplete and/or late applications will not be accepted. Faxed applications will not be accepted. The Winnipeg Arts Council will not be responsible for applications lost in transit. While all reasonable care will be taken in the handling of materials, the Winnipeg Arts Council will not take responsibility for lost or damaged materials.

It is your responsibility to ensure the signed complete application package reaches the WAC office by the deadline. All applicants will receive a notice by e-mail that their application has been received. If you have submitted an application and do not receive notification within two weeks of the deadline date, please contact the WAC office.

Send applications to: Cornish Library
 Public Art Project
 Winnipeg Arts Council
 103-110 Princess Street
 Winnipeg, MB R3B 1K7

OR: via [WeTransfer](http://www.wetransfer.com) to tamara.rae@winnipegarts.ca
 with the subject line **Cornish Library Public Art Project**

The Winnipeg Arts Council reserves the right to choose to not recommend any application, proposal or finalist and to terminate or re-advertise any project.

For any Call-To-Artists updates please check the website at www.winnipegarts.ca.

For additional information or questions, please contact:

tamara rae biebrich, Artist Projects Manager at tamara.rae@winnipegarts.ca, 204-943-7668.

CONTACT and STATISTICAL INFORMATION FORM

Canada's Privacy Act protects the information provided on this page.

Contact Information

Last Name: _____ First & Middle Names: _____

Address: _____ Wpg, MB

Postal Code: _____ Phone: _____

- Cell
- Work
- Home

E-mail: _____

Please subscribe me to the Winnipeg Arts Billboard weekly e-mail which includes deadline reminders, calls to artists, and local events listings.

Statistical Information (optional)

For this program, the Winnipeg Arts Council requests that you indicate your year of birth, gender, cultural origin and language of communication below. The Winnipeg Arts Council utilizes statistics in these areas for program planning, evaluation, and policy development. **This information will not be used to assess your application and will not be shared with the assessors. It will be used for administrative and statistical purposes only. Your response to the questions in this section is voluntary.**

Gender: _____

Year of Birth: _____

Do you identify as Indigenous? YES, please specify: _____ NO

Do you identify as a member of a cultural minority? YES, please specify: _____ NO

Language Information

What is your primary language? What other languages do you speak, read and/or understand?

English: Primary Speak Read Understand

French: Primary Speak Read Understand

Other (please specify) _____: Primary Speak Read Understand

How did you hear about this public art opportunity?

To be eligible for consideration, you must sign below to confirm your agreement with the following statements:

- I accept the conditions of this program as outlined in the guidelines and agree to abide by the Winnipeg Arts Council's decision.
- I am not under collection of outstanding accounts with Canada Revenue Agency.
- I certify that the statements in my application are accurate and complete, to the best of my knowledge.
- I am available to attend a detailed site visit on December 12, 2017, if I am selected to create a detailed proposal.

SIGNATURE: _____

DATE: _____

APPLICATION CHECKLIST

Applicant: _____

Artists wishing to be considered must submit the materials in the following order and as a complete package:

- 1. Contact and Statistical Information Form and Application Checklist**
For team applications, please provide the lead artist's information on these pages.
- 2. Written Expression of Interest** (maximum 1 page)
**Note: proposals are not required and will not be accepted at this stage.*
Describe your interest in this particular site. Speak to your experience and desire to create artwork for the public realm. Highlight your qualifications and experience working with site-specific artwork and construction and design professionals, as well as your ability to successfully execute a project of this scale within the budget and timeline set out above.
- 3. Curriculum Vitae and Statement of Artistic Activities** (maximum 4 pages)
Along with your CV, you should include a brief written statement of artistic activities for the past twelve to eighteen months. For artist teams, each member should submit a CV and statement of artistic activities.
- 4. References**
Provide name, address, phone and e-mail for two references who can speak to the art/design practice of team members and their interest and/or experience in public art projects. *A letter of reference is not required at this time.*
- 5. Published Support Material** (optional, maximum 5 pages)
You may provide up to 5 pages of excerpts from published materials such as critical writing about your work and/or media clippings.
- 6. Support Material Documentation List(s)** (pages 10 & 11 of this document)
Complete the templates provided with descriptive and contextual information about your support materials, including the year produced and title of the work, medium, dimensions, your role in its creation, and location/budget, if applicable. If necessary, add brief notes or special instructions.
- 7. Support Material** (Audio, Video and/or Still Images)
Provide 3 items (as defined in the Guidelines) that are representative of your work for the Selection Committee to review. Please include documentation of related and/or public/sited artworks if possible.

Send applications to: **Cornish Library**
Public Art Project
Winnipeg Arts Council
103-110 Princess Street
Winnipeg, MB R3B 1K7

OR: via [WeTransfer](https://www.winnipegarts.ca) to tamara.rae@winnipegarts.ca
with the subject line **Cornish Library Public Art Project**

Complete applications must be received in the office or by email on or before **November 21, 2017 at 4pm** (not a post-marked deadline). Incomplete, late or faxed applications will not be accepted.



SUPPORT MATERIAL DOCUMENTATION LIST

Applicant: _____

Applicants may submit up to three items of support material. All support materials must be clearly marked with the applicant's name.

Please **list only one item in each chart and note that only three items will be accepted** as defined above (i.e. five still images = one item). Check the box corresponding to the appropriate format in the first column and then fill in the rest of the information on the line as required. A chart for the submission of Still images is found on the next page.

ITEM #1: List only one item in this table. Detail for still images should be listed on the following page

Format (check one)	Date Produced	Title/URL	Running time / length	Role in Creation / Budget / Location / Instructions
<input type="checkbox"/> Audio or <input type="checkbox"/> Video			____ mins. (Max. 4:00)	
<input type="checkbox"/> Internet art				
<input type="checkbox"/> Still Images	<i>Information for up to five still images must be provided on the following page.</i>			

ITEM #2: List only one item in this table. Detail for still images should be listed on the following page

Format (check one)	Date Produced	Title/URL	Running time / length	Role in Creation / Budget / Location / Instructions
<input type="checkbox"/> Audio or <input type="checkbox"/> Video			____ mins. (Max. 4:00)	
<input type="checkbox"/> Internet art				
<input type="checkbox"/> Still Images	<i>Information for up to five still images must be provided on the following page.</i>			

ITEM #3: List only one item in this table. Detail for still images should be listed on the following page

Format (check one)	Date Produced	Title/URL	Running time / length	Role in Creation / Budget / Location / Instructions
<input type="checkbox"/> Audio or <input type="checkbox"/> Video			____ mins. (Max. 4:00)	
<input type="checkbox"/> Internet art				
<input type="checkbox"/> Still Images	<i>Information for up to five still images must be provided on the following page.</i>			



STILL IMAGE DOCUMENTATION LIST

Applicant: _____

Only list still images which have been included as part of the allowable three items of support material on the preceding page.

No	Date	Title	Medium	Dimensions	Role in Creation / Budget / Location
Support Material Item # _____	1				
	2				
	3				
	4				
	5				
Support Material Item # _____	6				
	7				
	8				
	9				
	10				
Support Material Item # _____	11				
	12				
	13				
	14				
	15				