
Submission Guidelines for *Patron Awards*

DEADLINE: Tuesday April 10, 2018



The 12th annual Winnipeg Arts Council Awards will be presented at *The Mayor's Luncheon for the Arts*, a celebration that recognizes and promotes the arts, artists and partnerships that make Winnipeg a centre for cultural achievement. The Luncheon will be held on **Thursday June 7, 2016** at the **Fort Garry Hotel**.

Two awards will be presented to arts patrons:

The **ARTS CHAMPION Award** will honour an individual, a business or a non-arts organization that has demonstrated sustained support to the arts in Winnipeg.

The **OUTSTANDING VOLUNTEER Award** will honour an individual who has demonstrated an exceptional commitment to volunteerism within the Winnipeg arts community.

Submission Deadline: Complete packages, including all forms and supporting material, may be submitted for consideration in hard copy or by email but must be received at the Winnipeg Arts Council prior to **4:00 pm on Tuesday, April 10, 2018**.

Mail or deliver the completed submission to: Winnipeg Arts Council
re: Winnipeg Arts Council Awards
103 - 110 Princess Street
Winnipeg, MB R3B 1K7

Applications may be submitted by email to awards@winnipegarts.ca

For more information please contact: Dominic Lloyd
Program & Arts Development Manager
Winnipeg Arts Council
204-943-7668
dom@winnipegarts.ca

ARTS CHAMPION *Award Assessment Criteria*

The ARTS CHAMPION Award: Winnipeg arts organizations may submit the name of a business, a non-arts organization or an individual donor for consideration of their long-term support or for their partnership on a recent or current project. The support offered by the partnership need not only be measured in dollar value, but should reflect the impact on the nominating organization. Two arts organizations (but not more than two) may collaboratively make a nomination; see *Rules and Eligibility Criteria* below.

*This award is intended to recognize support for the arts from outside of the arts community. Arts organizations may **not** be nominated for the Arts Champion Award.*

Points to consider:

Has the candidate:

- contributed funds (corporate or personal) or other significant resources?
- supported the arts organization(s) consistently over an extended period of time?
- had a measurable impact on the arts organization(s)?

Previous Arts Champion Award winners: Kathleen Richardson, Harold Buchwald (posthumous), Assiniboine Credit Union, William & Shirley Loewen, the Winnipeg Foundation, Great West Life / Investors Group, McNally Robinson Booksellers, Gail Asper, Richard Irish, The Graham C. Lount Family Foundation, Elmer Hildebrand, William Pope & Elizabeth Tippett-Pope

The 2018 Arts Champion Award recipient will receive a unique work of art.

OUTSTANDING VOLUNTEER

Award Assessment Criteria

The OUTSTANDING VOLUNTEER Award: Winnipeg arts organizations may submit the name of an individual for consideration of his or her consistent volunteerism within the Winnipeg Arts Community. Two arts organizations (but not more than two) may collaboratively make a nomination; see *Rules and Eligibility Criteria* below.

Points to consider:

Has the candidate:

- contributed significant time as a volunteer to the arts in Winnipeg?
- supported the arts in Winnipeg over an extended period of time?
- had a measurable impact on the organizations he or she volunteered for?

Previous Volunteer Award winners: Jean Giguère, José Koes, Alison Norberg, Candice Masters, Sylvia Flam, Nicola Schaefer, Pat & Bob Migliore, Dianne Harms

The 2018 Outstanding Volunteer Award recipient will receive a unique work of art and a \$1,000 cash donation to the Winnipeg arts organization of their choice.

Patron Awards Rules and Eligibility Criteria

Winnipeg Arts Council Awards winners are chosen by a jury composed of members of Winnipeg's diverse arts and business communities, based on the posted criteria for each Award. The jury determines the final list of Nominees, as well as the Award winner in each category, from all eligible submissions received.

Who can submit a candidate for a Winnipeg Arts Council Patron Award?

1. Arts organizations that have received a grant from the Winnipeg Arts Council may submit a candidate for consideration. Nominations for Patron Awards cannot be proposed by individuals or businesses. The Winnipeg Arts Council Nominations Committee may also make submissions.
2. Winnipeg arts organizations may propose one nomination per year in each of the two Patron Awards categories.
3. Two arts organizations may collaboratively propose a nomination, but not more than two organizations may collaborate on a single submission. Collaborative submissions must designate a single contact person from one of the sponsoring organizations.

Who can be considered for a Winnipeg Arts Council Patron Award?

1. Candidates for consideration as nominees must be residents of Winnipeg. If a company is being submitted for consideration it must have an office and/or staff in Winnipeg.
2. Arts organizations may not be proposed as nominees for the Arts Champion Award.
3. A person or organization may be considered for an award only twice in any four-year period.
4. All submissions are screened for basic eligibility. The Winnipeg Arts Council may transfer a proposed nomination to a more appropriate category.

What is required to submit a candidate for consideration?

1. A complete submission package includes
 - The submission form signed by both the nominating body and the candidate. It **must** include a 30-word (maximum) synopsis of the proposed nomination which may be edited and used in promotional materials.
 - A letter (2 pages maximum) addressing the assessment criteria and detailing why the candidate is worthy of the Award and how their contribution has impacted the nominating organization(s) or project.
 - An organizational profile (1 page maximum) of the nominating organization(s).
 - A high resolution digital photo (jpeg format; 300 dpi) of the nominee. Where the nominee is an organization or company (Arts Champion award only), a digital copy of the organization or company logo is acceptable.

2. Late or incomplete submissions will not be considered.
3. Only the required materials should be submitted; excess materials, i.e. audiovisuals, samples of the candidate's work, or additional letters of support should **not** be included. Any excess material will be discarded.
4. **All candidates must be aware of, and consent to, the submission** by signing the submission form. Candidates agree that the Winnipeg Arts Council may edit and quote from the 30-word nomination synopsis and the nomination letter, and may use the candidate's photo, in any and all print and electronic publicity related to the Mayor's Luncheon for the Arts and the Winnipeg Arts Council Awards.

How does the process work?

1. A jury composed of members of Winnipeg's diverse arts and business communities decides the recipients of the Award based on the criteria above.
2. The jury considers all eligible submissions received in each category, and determines which submissions will be placed on list of finalists, which will be announced as the 2018 Winnipeg Arts Council Awards Nominees. The jury will choose one winner as well as an alternate in each category.
3. Members of the jury are not disclosed until the day of the event. In the event of a perceived conflict of interest, a jury member is asked to step down. The jury activities and deliberations are strictly confidential. All decisions are final.
4. Submission of a candidate for consideration by the jury does not guarantee the candidate will be declared a Nominee.
5. All winners will be announced at *The Mayor's Luncheon for the Arts*. **Attendance at the Mayor's Luncheon for the Arts is a condition of winning.** Should the jury's first selection in any category be unable to attend the award may be given to another Nominee.
6. **Nominators and nominees agree to keep all information regarding the process strictly confidential.** Nominators and nominees agree not to publicize, promote, or advertise Nominations until announced by the Winnipeg Arts Council, and further agree to keep confidential any information they may have about the status of the award.
7. The Winnipeg Arts Council reserves the right to make no award in any particular category in any given year.

Contact

After reviewing these guidelines, please direct questions regarding this program to:

Dominic Lloyd
Program & Arts Development Manager
204-943-7668
dom@winnipegarts.ca

The Winnipeg Arts Council funds, supports, and champions development of the arts on behalf of the people of Winnipeg.



ARTS CHAMPION & OUTSTANDING VOLUNTEER

Patron Awards Submission Form



CANDIDATE

Category:
(check one)

ARTS CHAMPION

OUTSTANDING VOLUNTEER

Name of candidate: _____

Candidate's Mailing address: _____ Winnipeg, Manitoba

Postal code _____ Email: _____

Phone: _____

I/we understand and accept the conditions of the submission and Awards process. I/we agree to be considered for the above Award and to allow the use of the photos and biographical material for promotional purposes should I/we be selected as a nominee. If selected as the winner I/we agree to participate fully in all Award activities, media conferences and related events. I/we agree to keep all results confidential until the date of the public announcement.

Signature of candidate

Date

30-word synopsis to be used in the citation and in promotional materials:

Submission Checklist *To be presented in the following order:*

- 1. **Completed Submission Form** (this page)
- 2. **Nomination letter** (maximum 2 pages)
- 3. **Organizational profile of nominator** (maximum 1 page)
- 4. **High resolution digital photo of candidate** (attached)

NOMINATING ORGANIZATION

Name of nominating arts organization: _____

Contact person: _____ Email: _____

Contact person's title: _____

Mailing address: _____ Winnipeg, Manitoba

Postal Code: _____ Phone: _____

I/we have read carefully the criteria for this program, described in the submission guidelines, and both I/we and my/our candidate meet these criteria. I/we accept the conditions of this program as outlined in the submission guidelines and agree to abide by the Winnipeg Arts Council's decision. I/we certify that the statements in this nomination are accurate and complete, to the best of my/our knowledge.

Signature of contact person, nominating organization

Date