

MULTIYEAR OPERATING GRANT

2025 Interim Report

Deadline: Tuesday November 19, 2024



WINNIPEG
ARTS COUNCIL

All organizations receiving multiyear funding from the Winnipeg Arts Council are required to submit an interim report under the terms of the Funding Agreement. In order to receive funding in 2025, a satisfactory Interim Report must be submitted by 11:59 pm on Tuesday November 19, 2024.

Reports are submitted online using the GoSmart account created to apply for the grant in Fall 2023. To submit your report, log in to winnipegarts.gosmart.org.

CONTACT

After reading this document please direct questions regarding this program to:

The Winnipeg Arts Council funds and supports artists and arts organizations. We initiate and promote development of the arts for the people of Winnipeg.



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Interim Reports are submitted at winnipegarts.gosmart.org. You must use the account which was created to submit your funding application in December 2023.

The limit for each narrative section below is 3,300 characters or approximately 1 page. Remember that these counts include spaces.

Section 1: Organizational Profile & Leadership

Provide an update on your operations since December 2023. Make note of any changes which have occurred since your last application or any which are anticipated in the next two years. Identify any areas of note including leadership and key staffing, facilities, mission/vision/mandate or strategic planning initiatives, and any other areas which may have an impact on the organization's operations.

Section 2: Programming

2a: What changes, if any, have occurred to the program plan provided in December 2023? Please include information on how your programming has served Winnipeg artists over the past year and how it will do so in the coming year.

2b: Challenges: In your application you were asked to identify challenges your organization is facing. Please refer to your submission and provide a brief update. Are the issues identified last year still relevant? Manageable? Getting better or worse? Make note of any new areas of concern which were not evident in 2023.

2c: Environmental Responsibility: Provide a brief narrative about how (or if) your organization is addressing issues related to climate change and environmental responsibility. This may be in your programming, your operations, or among your various communities including staff, board, artists, audiences, and arts community peers.

Section 3: Activity and Audience Statistics

Provide the requested information about your organization's activities during 2023-24 along with estimates for 2024-25.

Section 4: Financial Report

Complete and upload the Excel form provided showing your organization's 2023-2024 actuals and projections for the 2024-2025 year. Ensure you fill in the "Accumulated surplus/deficit, start of year." If your organization uses a stabilization fund or similar method to end the year with a zero balance you must enter the amount of your stabilization fund in cell H49.

Any instance where an organization records an abnormal or significant surplus should be addressed. If your organization has an accumulated operating deficit of 10% of revenues for the most recent year you must include a plan that demonstrates how you will address the deficit. This should include specific, detailed targets and timelines.

Likewise, if your organization has an accumulated operating surplus or stabilization reserve which is 25% or more of your annual revenues you must include information about the use of those funds. Any reserves or restricted net assets maintained by the organization should be identified along with an explanation of their purpose and any rules governing their use.

Section 5: Attachments

Attachment 1: Staff list

Attachment 2: Board of Directors list

Attachment 3: Most recent financial statements

Statements must be provided as a standalone document. Do not include links to your annual report, abridged financials, or files which require a password of any kind. Unsigned financial statements are not acceptable.

Attachment 4: Publicity Images

Applicants must supply a minimum of five jpeg images related to the organization and recent programming. Images must be accompanied by credits (name, description of work/image, photographer) and a signature authorizing for Winnipeg Arts Council public relations use. Applications which are received without these images & authorizations are considered incomplete.